

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – October 13, 2022

The meeting was called to order at 6PM and The Pledge of Allegiance was given.

Members present: Jim Thielen, Connie Glass, Pat Bennington, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: David Thompson, Mark Kemper, LeAnn Kemper, Bill Dane, Zack Dane

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted. Note: The Treasurer, CLVFD, OQR and Road Reports are on the agenda and are reviewed during meeting.

MOTION GLASS, 2ND DONNAY TO ACCEPT 9/08/22 BOARD MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: September 2022: beginning balance \$395,066.61 + receipts \$16,195.67 - disbursements \$76,603.93 (outstanding checks \$12,412.78) = ending balance \$347,071.13 (balances to bank). Quarterly MN unemployment report was sent in on the 11th, quarterly IRS federal tax return was also processed and mailed in. I received a phone call on 9/23/22 from Kathy Pfaff, the treasurer for the Lake Washburn Lake Association, stating that the check 20279 to Freshwater Scientific that was requested by Lloyd Thyen to be mailed to the Lake Washburn Lake Association rather than sending to Freshwater Scientific, was accidentally deposited in the association checking account instead of them mailing it with their half. She cut a check that day and sent it to Freshwater Scientific for the township half, and Kathy sent me a copy of the check as it has cleared the bank. In the future, we agreed we will mail the township portion check ourselves.

CLVFD Report: Fire Chief, Nick Usherwood: Incidents: Fire/Accident 5, Medical 9. Equipment: Stated Emergency Services has a need to move more people in cases of search and rescue to remote locations. Will keep and use growler, it holds 2-3 people plus the patient on a stokes basket. Looking at Cam AM Defender standard cab, long box and crew cab, short box. Meeting 10/25/22 by Emergency Services to decide. MOTION SKJOLSVIK, 2ND GLASS TO PURCHASE SEARCH AND RESCUE SIDE BY SIDE FOR UP TO \$35,000. \$25,000 FROM GAMBLING FUNDS FROM EMILY FIRE RELIEF ASSOCIATION, AND \$10,000 FROM MAJOR EQUIPMENT FUND. ALL IN FAVOR. MOTION CARRIED. New batteries were ordered for handheld radios. Training: Hazmat deacon/training scenarios. Misc.: Remer School is doing a forest day October 19th and Remer fire has asked if we would help do a wildland fire class with the kids that day from 9-2. I would like to pay two firefighters for their time that day. MOTION SKJOLSVIK, 2ND THIELEN TO AUTHORIZE SENDING 2 FIREFIGHTERS TO REMER FOREST DAY AND PAYING \$20 AN HOUR TO EACH. ALL IN FAVOR. MOTION CARRIED.

OQR Report: Chief Terri Datzman: August 2022 incidents: medical-3, trauma-2, motor vehicle-2, lift assist-2, for a total of 9, training: with CLVFD on search and rescue.

Road and Equipment Report: We would like to purchase a Tiller to be used for mixing Permazyme with class #5 and to be used for other projects from Darren Heli for \$2,800.00, MOTION BENNINGTON, 2ND GLASS TO PURCHASE A USED TILLER AT A COST NOT TO EXCEED \$3,000.00. ALL IN FAVOR. MOTION CARRIED. Replaced Culvert #2 on Fehrs Road for Thunder Lake Township, will determine cost of culvert to bill Thunder Lake Township. Starting to get equipment ready for Winter.

Property owners from Andrus Tr. asked about township maintenance of their road. It was explained that this is a public non-maintained road. Statues prevent any township from maintaining. Parties were given copies of Crooked Lake Township policy to bring road up to specifications before Township could consider their proposal. Parties explained that Enbridge trucks and their contractors have been using the road and it has not been repaired satisfactorily. In winter, snowmobile grooming leaves not enough driving area. Parties were told to contact the Emily Snowbirds regarding grooming less of the road surface. Parties to contact Enbridge and explain road damage. Datzman will write a letter to Enbridge asking them to bring the road back to the condition it was before their trucks and contractors used the road. A copy to go to Dane/Kemper/Gregoire and will follow up.

Part time employee Dan Marquardt was interviewed on 09/13/22 with Pat Bennington, Connie Glass and Nick Usherwood and had a working interview with Nick. We all felt he was qualified for this job and offered him the position. The hourly wage offered to him was \$24.00 per hour. And he would get the cell phone allowance as the other part time employees receive. He started work on Friday September 16th. It was discussed with Dan Marquardt when the wage was discussed that, if a cost-of-living increase is given in January of 2023 that he would be included in that increase. MOTION GLASS, 2ND SKJOLSVIK TO APPROVE THE HIRING OF DAN MARKQUARDT AS A PART TIME MAINTANENCE EMPLOYEE AT \$24.00 PER HOUR AND \$25.00 PER MONTH CELL PHONE REIMBURSEMENT. ALL IN FAVOR. MOTION CARRIED. Werner to draw up Employee Notice and have Dan sign, drug/alcohol testing complete, Datzman needs copy of license, Dan is registered with FMCSA query to be done.

MOTION DONNAY, 2ND THIELEN TO APPROVE RESOLUTION 2022-17 ESTABLISHING POLLING PLACE FOR 2023 AS CROOKED LAKE TOWNHALL. ALL IN FAVOR. MOTION CARRIED.


Darrick Anderson, Cass County Engineer states, "You do not need more than one bid for inspection of Longwood Pt. bridge. Professional contracts are outside the statute requiring multiple quotes." MOTION SKJOLSVIK, 2ND BENNINGTON TO SIGN AGREEMENT FOR LONGWOOD POINT BRIDGE WITH ERICKSON ENGINEERING. ALL IN FAVOR. MOTION CARRIED.

Supervisor Reports: **BENNINGTON**-Terry Usherwood turned in resignation effective 10/10/22. **DONNAY**-partition walls are up for Chamber and Lions. In spring maintenance will move belongings from old building with organizational help from Chamber. Lions to move their belongings 10/17 and 18. Carol Pierce says thanks that unsold books from used sale have new homes! Privy is closed for winter. Discussion as to keys for all Township locks being stored at Maintenance Bldg. and door codes given out. **SKJOLSVIK**- Septic System Encroachment License Agreement was signed and has been filed by Swain attorney and copy sent to us. Lakes 'N Shores has purchased PVC pipe and constructed monofilament recycle tubes for old fishing line donations. Container will be put at Luscher's and Roosevelt public boat landing. Cass County Association of Townships meeting 10/6 was informative, meeting pay to each was decided. Will order pizza for 11/17/22 Special Meeting. **THIELEN**-Supervisor laptops have been serviced, cleaned of Malware and email set up as opening page. Clerk and Treasurer laptops will be picked up Monday night and returned Wednesday and will be serviced. Ability to backup storage will be considered.

Clerk Report: Paperwork filed with courts regarding restitution for ATV damage to Fehr's Rd., Stipulation for dismissal of Spurgin case received.

MOTION GLASS, 2ND BENNINGTON TO AUTHORIZE OCTOBER 2022: PAYROLL - CHECK #20291-20302 TOTALING \$8,482.63. ACH391 IRS MONTHLY PAYMENT \$2236.87, ACH392 PERA MONTHLY PAYMENT \$1,394.53, ACH393 MN STATE QUARTERLY TAX PAYMENT \$1,331.68, CLAIMS #19121-19158, CHECK #20303-20340 TOTALING \$117,132.26. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2ND THIELEN TO ADJOURN AT 7:37PM. ALL IN FAVOR. MOTION CARRIED.



Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township

11-10-2022

Date



Terri Datzman, Clerk, Crooked Lake Township

11-10-22

Date