

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES –November 14, 2024

The meeting was called to order at 6PM and The Pledge of Allegiance was given.

Members present: Mark Skjolsvik, Jim Thielen, David Thompson, Brian Palkovich, LeAnn Werner, and Terri Datzman. Member mis: Connie Glass.

Citizens present: Tim Donnay, Vicki Lipstreuer, Glen Goodwin, Connie Pollock, Jerry Shields, Rodney Wegner, Sean Walsh, Chad Converse, Kirk Smith, Nick Usherwood.

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted. Note: The Treasurer, CLVFD, OQR and Road Reports are on the agenda and are reviewed during meeting.

Presentation of a Jim Witkus painting commissioned by Clint Converse was donated to CLT, which will hang in Townhall, by Chad Converse.

MOTION THOMPSON, 2ND PALKOVICH TO ACCEPT 10/10/24 BOARD MINUTES. ALL IN FAVOR. MOTION CARRIED.

MOTION PALKOVICH, 2ND THOMPSON TO ACCEPT 11/12/24 BOARD OF CANVASS MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: October: beginning balance \$417,851.16 + receipts \$32,154.21 - disbursements \$24,162.13 (outstanding checks \$ 601.74) = ending balance \$426,444.98 (balances to bank). The Crow Wing Power bill has a capital credit of \$352.16 added to their statement. It was credited to the maintenance building account automatically, as it is one of the oldest. \$167.93 was credited this month, the balance will be credited in December.

CLVFD Report: Incidents: Fire/Accident-2, Medical-12. Equipment: We need to update our mobile radios, tune and program. The estimate is \$6,000 to include the Outing Quick Response. Need a motion. Training: live burn trailer. Misc: Supervisors approve/telling departments that they can and can't do certain things. Discuss at meeting. Offsite gambling permit to be discussed/approved (relief assoc.).

OQR Report: 12 medicals, Training by CRMC w/Emily on strokes/diabetic emergencies.

Road and Equipment Report: Started month out cleaning the Town hall complex. Started mowing the roads with two mower passes. Strong wind came through around the 7th of the month creating the need to clear the roads of branches and downed trees. Cleaned out County Road 58 of trees and branches. Mower tractor broke down, which is also the tractor we use to blow all the leaves off the road. We blow all the tree debris off the road so the blade can do a really good job getting the roads ready for freeze up. Rented a small tractor to put the blower on so we could keep the roads clean for blading. CLT roads, Buelah's and some of Thunder Lake Township's got blown off and bladed. Fence boards around Luscher's Park got painted. Roads got checked several times for downed trees and branches. Winter maintenance was done to the Town Hall. Road grader got serviced.

Proposed postcard for 2025 Clean-Up Day has no new feedback, will look at again and print.

Need to sign a yearly Commercial Lease Agreement for Outing Volunteer Library to lease the Townhall Addition. There is no electronic version, only old paper versions. Will work on getting it electronic. Needs to be approved by CLT and OVL. MOTION THOMPSON, 2ND PALKOVICH TO ENTER INTO A ONE YEAR LEASE WITH OVL 11/14/24-11/13/25 SAME AS PREVIOUS CONTRACTS. ALL IN FAVOR. MOTION CARRIED.

MOTION THOMPSON, 2ND THIELEN TO ADOPT RESOLUTION 2024-24 ACCEPTING DONATION FROM CLFD GAMBLING FUND TO CLT IN THE AMOUNT OF \$12,000.00 AND \$6505.10 FROM THE CHAMBER \$3,252.55 TO REIMBURSE 2025 TENT RENTALS AND \$3252.55 DONATION TO OQR, FROM JOHN AND KAREN RYDER \$200.00 TO OQR, FROM CHAMBER \$1350.00 TO AL'S SEWER FOR PORT-A POTTY RENTAL, FROM CHAMBER \$482.50 FOR ½ TENT RENTAL FOR PORK-N-RIDE, AND FROM CHAMBER \$932.00 FOR ADS FOR CHRISTMAS CRAFT SALE EVENT. ALL IN FAVOR. MOTION CARRIED.

Each year CLFD Board of Trustees must review investment and set pension amount meeting state guidelines. Was \$2900 per year of service, must change to \$2400 per year for 2024, which Board regrets lowering, but must meet requirements. MOTION PALKOVICH, 2ND SKJOLSVIK TO ACCEPT CLFD PENSION AMOUNT FOR 2024 OF \$2400. ALL IN FAVOR. MOTION CARRIED.

On 11/11/24 Supervisor Connie Glass, after serving 14 years, submitted her resignation from Crooked Lake Township effective 11/30/24, which was accepted with regrets. MOTION SKJOLSVIK, 2ND THIELEN NOMINATES TIM DONNAY TO FILL THE REMAINING TERM WHICH IS 12/1/24- 12/31/26. ALL IN FAVOR. MOTION CARRIED. Tim accepts serving on CLT Board. Glass was Board Vice Chairperson. MOTION SKJOLSVIK, 2ND THOMPSON TO NOMINATE JIM THIELEN TO FILL THE POSITION OF CLT VICE CHAIRPERSON FULLFILLING ALL RESPONSIBILITES UNTIL 2025 REORGANIZATION MEETING. ALL IN FAVOR. MOTION CARRIED.

MOTION SKJOLSVIK, 2ND THIELEN TO APPROVE RESOLUTION 2024-25 OFF-SITE GAMBILNG APPLICATION WITH CASS COUNTY. ALL IN FAVOR. MOTION CARRIED.

MOTION SKJOLSVIK, 2ND PALKOVICH TO ACCEPT AND SIGN CUYUNA RANGE MUTUAL AID AGREEMENT. ALL IN FAVOR. MOTION CARRIED.

There is a need to service/update 2-way radios, engine radios and base station radio by DSC Communications. MOTION SKJOLSVIK, 2ND THOMPSON TO APPROVE UP TO \$7000 TO REPAIR/PROGRAM RADIOS. ALL IN FAVOR. MOTION CARRIED.

Question was asked if OQR falls under Township vehicle insurance and could take rescue rig in a patient emergency when no firefighters respond to call. It was reported they are employees and under insurance, but not trained and cannot take rescue rig. Must try a 2nd page to firefighters or take equipment needed.

Nick Usherwood put in verbal resignation from CLT Maintenance Dept. effective 12/31/24, will submit in writing. 2025 budget numbers given to CLT departments for approval at December meeting.

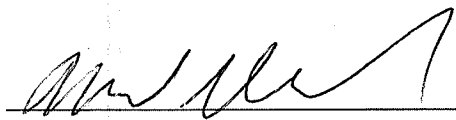
Supervisor Reports: **THIELEN**-treasurer and clerk new computers purchased (old ones obsolete) and being set up.

Clerk Report: Election 330 in-person votes, 103 received at Walker. 474 preregistered + 21 new registered. 436 votes out of 495. Jessica Watts, Cass County, created an updated CLT map. We will order 1 @ \$15 plus S&H, and decide if more needed for other buildings.


Citizen Report: Rod Wegner, VP Over-the-Hills ATV Club, informed CLT of efforts to create a winter ATV route between Outing and the Moose Lake Trail. This would connect Outing businesses to more traffic from visitors. Two different routes are being looked into, needs multiple layers of approval, possibly available 2025-2026 season.

MOTION THOMPSON, 2ND PALKOVICH TO AUTHORIZE NOVEMBER: PAYROLL - ELECTION JUDGE CHECK #21425-21435 TOTAL \$1,304.41, REGULAR PAYROLL CHECK #21435-21445 TOTAL \$10,722.47, CHECK #21423 AND 21424 VOIDED DUE TO PRINTER ERROR WITH NEW PRINTER. CLAIMS 19832-19860 CHECK #21446-21474 TOTAL \$31,129.08, ACH484 IRS MONTHLY DEPOSIT \$3,281.02, ACH485 PERA MONTHLY \$1,804.44, ACH486 MN DEPT OF REVENUE MONTHLY \$490.29, ACH487 VISA MONTHLY PAYMENT \$2,444.51, ACH488 BEST OIL FUEL FILL PAYMENT \$2,627.50 WILL BE PROCESSED ON 11/15/24. ALL IN FAVOR. MOTION CARRIED.

MOTION PALKOVICH, 2ND THIELEN TO ADJOURN AT 7:23PM. ALL IN FAVOR. MOTION CARRIED.



Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township



Terri Datzman, Clerk, Crooked Lake Township

12-12-2024

Date

12-12-24

Date