

## Approved Minutes

### CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – May 13, 2021

The meeting was called to order at 7PM and The Pledge of Allegiance was given.

Members present: Jim Thielen, Connie Glass, Pat Bennington, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: Brian Palkovich, David Thompson, Frank Kendall, Beth Moorhead.

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.  
Note: The Treasurer, CLVFD, OQR and Road Reports are now on agenda and are reviewed during meeting.

MOTION GLASS, 2<sup>ND</sup> BENNINGTON TO ACCEPT 4/08/21 MINUTES. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2<sup>ND</sup> DONNAY TO ACCEPT 4/20/21 LOCAL BOARD OF APPEAL AND EQUALIZATION MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Beginning Balance \$307,775.37 + Receipts \$16,220.37 -Disbursements \$31,528.25 (outstanding Checks \$10,708.19) = Ending Balance \$303,175.68 Balances to bank. There's a new form ST3 Certificate of exemption for Skjolsvik to sign, will forward copy to Usherwood and Datzman. The old VISA card account with Lloyd's name and information has been closed. CTAS budget versions have been passed to Board, dedicate time at June meeting to develop a budget.

CLVFD Report: Fire Chief, Nick Usherwood: medical-3. SCBA's are in, the packs have been tested and all firefighters have been trained on them. Training: Radio training. MOTION GLASS, 2<sup>ND</sup> DONNAY TO APPROVE DAVID THOMPSON (LABOR ALREADY SET AT \$20HR.) TO WORK ON 636 TO FIX BLINKERS, HIGH BEAMS, INSTALL INTERIOR LIGHTS AND NYLON WEAR STRIPS FOR STOKES BASKET AT A COST NOT TO EXCEED \$1000 FOR LABOR. ALL IN FAVOR. MOTION CARRIED. Six sets of bunker gear arrived. DNR is using CLVFD pump to fill tanks.

OQR Report: Chief Terri Datzman: medical-2, trauma-2 for a total of 4. Congrats to Connie Pollack, Cindy Thompson, Lynn Remington and Tammy Walsh who passed the EMT requirements! MOTION SKJOLSVIK, 2<sup>ND</sup> DONNAY TO APPROVE TAMMY WALSH TO JOIN OQR. ALL IN FAVOR. MOTION CARRIED. Trained on and would like to purchase Binderlifts lift assist pieces for patient use. MOTION GLASS, 2<sup>ND</sup> THIELEN TO PURCHASE BINDERLIFT STANDARD AND BARIATRIC AT A COST OF \$897.50. ALL IN FAVOR. MOTION CARRIED.

Brian Palkovich inquired as to use of township trailer used for community event. MOTION GLASS, 2<sup>ND</sup> BENNINGTON TO ALLOW USE OF TOWNSHIP TRAILER AT PICKLED LOON 5/29/21 WITH THE CONTINGENCY THAT A BOX BE PLACED AT LOCATION TO BENEFIT CLVFD. ALL IN FAVOR. MOTION CARRIED.

In reference to the motion from 11/12/20: "the board agrees that firefighters may do, barring extenuating circumstances, pre-approved project work at \$20/hour." MOTION GLASS, 2<sup>ND</sup> BENNINGTON THAT FIREFIGHTERS MAY DO, BARRING EXTENUATING CIRCUMSTANCES, PREAPPROVED PROJECT WORK AT \$20HR, THAT PRIOR APPROVAL MUST BE FROM ROAD SUPERVISOR, OR BACK-UP ROAD SUPERVISOR, AND IF THEY AREN'T AVAILABLE, ANOTHER SUPERVISOR WITH DOLLAR AMOUNT UP TO \$1000. ALL IN FAVOR. MOTION CARRIED.

Taking the Road Construction Policy approved 1/14/10, a couple of spelling/grammar corrections were made and MN Statute 164.07 was referenced and added "I. The road must be maintained in this manner for a period of at least (2) years before Crooked Lake Township would consider an action of taking over maintenance of a private road." MOTION BENNINGTON, 2<sup>ND</sup> GLASS TO ADOPT THE REVISED ROAD CONSTRUCTION SPECIFICATION POLICY. ALL IN FAVOR. MOTION CARRIED. N. Usherwood to forward a copy of Guthrie Township Road Policy to review.

Discussion as to letter received from attorney for Mr. Spurgin, Fehrs Rd. Wants compensation for a survey done, and purchase of trees to replace some cut down. CLT did not cut any trees, only small undergrowth. Bennington and Nick Usherwood to draft reply letter and forward to Datzman.

Glass was approached by a prospective buyer of property at the end of Stub Trail on Wood Lake. Buyer interested in extending non-maintained township platted road. Discussion as to possibly accessing via Pinehurst Trail instead and if using Stub Tr., that he is responsible to survey as to not infringe on private property. Will need County approval as appears to be wetland.

In reference to questions last month on ATV's causing damage to Township roads, Glass discussed with Karl-Christian Johannessen, MAT staff lawyer. His opinion is that there are 2 options. First, the township may specially assess the property owners where the damage has occurred. Second, the township can assess to property taxes any unpaid service charge, see MN Stat. 366.012. CLT may have to establish ordinance that specifically authorizes the use.

ATV "slow down" signs have arrived, either 24X18 @ \$32.25 or 48X30 at \$102.80. Glass to get as many smaller ones as possible, possibly 4 were available, already had a motion to spend up to \$500. N. Usherwood to add to sign inventory.

Road and Equipment Report: Roads & Equipment Report: general maintenance, MOTION BENNINGTON, 2<sup>ND</sup> GLASS TO PURCHASE THE BUFFALO TURBINE CYCLONE PTO DEBRIS BLOWER FOR THE MOWER TRACTOR FOR THE COST OF \$5200. ALL IN FAVOR. MOTION CARRIED. We are using the money from the sale of the old trailer and truck. Old blower still used around complex.

Canister Station Building quotes from Build-All Lumber for \$3479, Old Hickory for \$3525, Grandview Buildings \$3474 plus insulation \$325, interior paneling \$396, paint, primer and materials \$175, Dave Olson Electric \$1150. MOTION THIELEN, 2<sup>ND</sup> DONNAY TO PURCHASE A BUILDING FOR THE CANISTER STATION FROM BUILD-ALL LUMBER WITH A COST NOT TO EXCEED \$5525. ALL IN FAVOR. MOTION CARRIED.

Donnay received a call from the DNR that a resident complained that the Luscher's Park launch is in rough shape. This was scheduled for replacement mid-summer. DNR is moving up the replacement to 3<sup>rd</sup> week of May 2021. DNR is concerned that Marina testing boats at launch is contributing to deterioration. CLT (Donnay) to meet with Kirk Smith regarding testing high horsepower boats further out in the lake.

MOTION DONNAY 2<sup>ND</sup> BENNINGTON TO ADOPT RESOLUTION 2021-8 ACCEPTING DONATION FROM EMILY/OUTING CHAMBER OF \$10,000 IN ORDER TO PREPAY JULY 2021 FIREWORKS. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS 2<sup>ND</sup> BENNINGTON TO ADOPT RESOLUTION 2021-9, APPROVING THE LIQUOR LICENSE APPLICATIONS OF: VILLAGE INN (ON SALE AND OFF SALE), SHADBERRY (OFF SALE), CHANNEL (ON SALE) AND OUTING GROCERY/LIQUOR (OFF SALE). ALL IN FAVOR. MOTION CARRIED.

In an update from Cass Co. Emergency Management Meeting 4/27/21, Skolsvik attended and recommends Supervisors that haven't, should participate in Survey 123 Damage Assessment training via Zoom 6/3/21. Next Meeting 7/27/21.

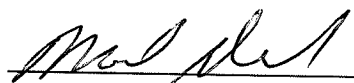
Supervisor Reports: **BENNINGTON**-will get email of 5/7 from Darrick Anderson regarding needing easements for Longwood Pt. bridge. Quotes were sent to Shrupp, Moritz and Swenson's for Class 5 hauling, only received from Swenson's. Class 5 to be hauled later this summer, finishing by Oct. 1. MOTION BENNINGTON, 2<sup>nd</sup> DONNAY TO ACCEPT QUOTE FROM SWENSON'S TO HAUL CLASS 5 IN THE AMOUNT OF \$39,048. ALL IN FAVOR. MOTION CARRIED. CWP to run power to homeowner near public landing on Longwood Pt. Rd. In an effort to not run through road, N. Usherwood met with and been emailing Steve Gouze, adjacent property owner in regards to cutting trees in ROW and rerouting power. Trying to cut bare minimum of trees, more discussion needed. MOTION BENNINGTON, 2<sup>nd</sup> GLASS TO CONTRACT WITH JERRY SHIELDS, JR. AT \$100 PER HOUR, WITH TOTAL COST NOT TO EXCEED \$2500 TO CUT TREES ON LONGWOOD PT, ONCE AGREED ON. ALL IN FAVOR. MOTION CARRIED. **GLASS**- Brought to discussion placing "no firearms" sign on townhall entrances. MOTION GLASS TO PLACE "NO FIREARM" SIGNS ON TOWNHALL, NO 2<sup>nd</sup>, FAILED. Discussion as to non-maintained Township roads getting dust control. No money is able to be spent by Township on non-maintained roads, Supervisor is paid to ride in truck, even if resident pays for chemical. MOTION GLASS, 2<sup>nd</sup> THIELEN THAT WHEN IT'S MADE AVAILABLE, ONLY APPLY DUST CONTROL ON TOWNSHIP MAINTAINED ROADS AT REQUESTERS EXPENSE. ALL IN FAVOR. MOTION CARRIED. **DONNAY**- current facility policy: the total allowed in the Town Hall at one time is 17 people, CLVFD Chief Usherwood will continue to watch executive orders and make recommendation for townhall capacity. DNR issued permit for Shoreline Restoration at Roosevelt Landing being done by RALALA. Beavers have damaged a tree near Luscher's access, Donnay will see if DNR equipment can take down when replacing boat launch, or CLT will. Will check schedule for AIS summer inspections.

Clerk Report: showed MATIT notice for additional Bond for Clerk/Treasurer available, we already have what's required Board states. Brainerd.net email account was full, emails had been being returned. Werner got information, Datzman had some server storage opened up by deleting old archive file. Datzman to create more secure password with CTC representative and let Skjolsvik, Glass and Werner know to update as they have access to this email as well.

Citizen Report: New residents Frank Kendall and Beth Moorhead inquired as to starting a petition to have CLT vacate a road near their property. Gave information from MAT as to the process.

MOTION GLASS, 2<sup>ND</sup> THIELEN TO AUTHORIZE MAY PAYROLL- CHECK NUMBERS 19520-19531 TOTAL \$8,286.77. MAY CLAIMS- CLAIM NUMBERS 18649-18671, CHECK NUMBERS 19532-19554 TOTAL \$15,297.02. ACH352 - IRS MONTHLY PAYMENT \$1,946.53, ACH353 - PERA MONTHLY PAYMENT \$1,265.86. ALL IN FAVOR. MOTION CARRIED.


MOTION DONNAY, 2<sup>ND</sup> BENNINGTON TO ADJOURN AT 9:40PM. ALL IN FAVOR. MOTION CARRIED.

  
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Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township

6-10-2021

Date

  
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Terri Datzman, Clerk, Crooked Lake Township

6-10-21

Date