

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – August 11, 2022

The meeting was called to order at 6PM and The Pledge of Allegiance was given.

Members present: Jim Thielen, Connie Glass, Pat Bennington, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: David Thompson, Vicki Lipstreuer, Glen Goodwin

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

Note: The Treasurer, CLVFD, OQR and Road Reports are on the agenda and are reviewed during meeting.

MOTION GLASS, 2ND DONNAY TO ACCEPT 7/14/22 BOARD MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: July 2022: beginning balance \$204,620.44 + receipts \$149,725.49 – disbursements \$66,897.65 (outstanding checks \$1,068.09) = ending balance \$288,516.37 (balances to bank). Regular payroll that normally comes out of general fund, election judge payroll, and general fund claims were taken from ARPA fund this month: beginning balance \$32,019.69 – payroll \$4,158.29 - election judges \$1,834.14 - gen fund claims \$6,858.21 - ach payments \$4,313.33 = ending balance \$14,855.73. Unity bank loan proceeds for \$125,000.00 for the new storage building were deposited into the bank on 8/1/22 and receipted into the general fund. This will show up on next month's cash control statement.

CLVFD Report: Fire Chief, Nick Usherwood: Incidents: Fire/Accident 1, Medical 7. Equipment: Replaced belt on Polaris 6x6, Replaced Air brake release handle. Training: Heavy Equipment extrication and stabilization. Misc.: 636 went to the Emily Days parade.

OQR Report: Chief Terri Datzman: Incidents: medical-3, motor vehicle-1, lift assist-2, trauma-2, total of 8. No training.

Road and Equipment Report: The first brushing has been completed. Talked to the property owner on Wood Lake Blvd. about removing small trees and bushes and he does not want it removed. Had road damage on Fehr's Drive due to ATV's. DNR asked us for a price to fix the road. I emailed the DNR and told them \$600.00. Garage door was damaged on maintenance building, need to repair two panels. Playground equipment has been repaired. The Road stabilization product has been applied on all test areas: parts of Sunset Hill, Woods Bay, Longwood Pt., Peninsula, Minnesota St.

Regarding Longwood Pt. Bridge, we've met all County requirements. Bids are being advertised currently. County to open them approx. 8/22 and will let us know. Erickson Engineering can provide an inspector for the construction.

Discussed CLVFD response to storms. Memorial storm clean-up was assisted by firefighters and the help was greatly appreciated, as roads needed to be opened. Discussion as to using CLVFD during storms. It was mentioned that in an emergency, they are willing to help, but if just a small clean-up that employees would handle it. There are some shortrange radios that can be used.

Regarding the Road Ambassador Program, all Supervisors are Road Ambassadors but there was concern of all attending meeting and violating Open Meeting law. Ambassadors had stopped meeting for last couple of years, are meeting 8/18 at 3PM. CLT Board feels Road Ambassadors need to recruit more individuals to join. Training needs to be done as far as procedures and communication during a storm clean-up. Discussion as to parameters of opening Townhall / Emergency Services Bldg., and how that would be communicated to isolated residents. Will revisit these questions at future meetings.

Swain on Wood Lake Blvd. had his lawyer draw up an easement, our lawyer preferred an Encroachment License Agreement, which will safeguard the homeowner should they sell at some point, and a Township

cannot issue an easement. Datzman talked with Kurt Porter, lawyer for Swain's and got a verbal acceptance. MOTION SKJOLSVIK, 2ND THIELEN TO AUTHORIZE BOARD CHAIR AND CLERK TO SIGN THE ENCROACHMENT LICENSE AGREEMENT WITH DAVID/MARY LEE SWAIN THAT OUR LAWYER DREW UP AFTER THE PARTIES REVIEW AND SIGN. ALL IN FAVOR. MOTION CARRIED.

MOTION DONNAY, 2ND THIELEN TO ACCEPT RESOLUTION 2022-15 ACCEPTING DONATION FROM CHAMBER OF \$5000.00 TO COVER COSTS OF STORAGE AND LABOR INVOLVED. ALL IN FAVOR. MOTION CARRIED.

Federal mileage rate as of July 1, 2022 increased from \$58.5 to \$62.5.

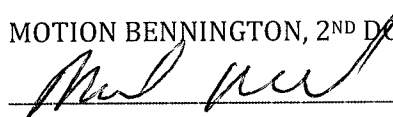
CLT Board must meet after the general election and after Cass County meets to canvass. We are scheduled to have a Nov. 10 regular meeting, but canvass dates are between November 14-18, 2022. MOTION GLASS, 2ND DONNAY TO HOLD REGULAR NOVEMBER MEETING ON THE 10TH AND HOLD A SPECIAL MEETING ON THURSDAY, NOVEMBER 17 AT 6PM TO CANVASS THE ELECTION AND TO MEET WITH THE ROAD AMBASSADORS. ALL IN FAVOR. MOTION CARRIED. Clerk to post and publish a special meeting.

Supervisor Reports: **BENNINGTON**-Received Craig Balvin resignation effective 09/01/22. Bennington and Glass to coordinate placing an ad for a part-time maintenance worker, and along with Usherwood, have a working interview with applicants. **DONNAY**- MOTION DONNAY, 2ND GLASS AUTHORIZE DAVE'S ELECTRIC TO INSTALL DRAINAGE PIPE TO BLDG. AND ELECTRIC TO GARAGE DOORS IN NEW BLDG. AT AN AMOUNT NOT TO EXCEED \$750.00. ALL IN FAVOR. MOTION CARRIED. Insurance coverage was put on new bldg., not billed yet, discussion as to needing personal property insurance on items, decided none would be stored in this bldg., so no insurance on personal property will be taken out. Table and Chair inventory was done, a couple of missing tables were located at firehall, both departments to stencil name on tables. Inventory to be kept on file. **SKJOLSVIK**-Lakes N Shores would like to borrow a few tables and chairs for booth at Corn Feed. **THIELEN**-Canister Station Employee would like to have minimum of 4 hours working when canister station is open. Employee does a nice job of cleaning up the entire canister station area. MOTION THIELEN, 2ND DONNAY TO CHANGE THE CANISTER SUMMER HOURS (MEMORIAL DAY TO LABOR DAY) TO SATURDAY 9:30-1:30, SUNDAY 12-4, MONDAY 10-2 AND WEDNESDAY 2-6 AND CHANGE THE WINTER HOURS (LABOR DAY TO MEMORIAL DAY) TO SATURDAY 9:30-1:30 AND MONDAY 10-2. ALL IN FAVOR. MOTION CARRIED. Citizen inquired as to weeds off Luschers fishing dock, CLT unable to manage the weeds due to DNR regulations.

Clerk Report: FMCSA requires CLT to register with them as we employ CDL holders. A Driver Query must be done annually, and when we'd have new hires, Northern Drug can do at a cost, clerk to manage. EMS Special Taxing District 7/27/22 meeting information, Datzman participated as Township officer and became Treasurer. Voted to increase Taxing District levy to \$164,000. A truth in taxation meeting will be held 12/05/22 at Remer Area Ambulance Service Bldg.

MOTION BENNINGTON, 2ND DONNAY TO AUTHORIZE AUGUST 2022: PAYROLL: REGULAR PAYROLL - CHECK #20204, 20206-20216, TOTAL \$10,211.06, ELECTION JUDGE PAYROLL - CHECK #20217-20226, TOTAL \$1,834.14, CLAIMS - CLAIM #19071-19092, CHECK #20227-20248 TOTAL \$19,372.58, ACH387 IRS MONTHLY PAYMENT \$2,896.67, ACH388 PERA MONTHLY PAYMENT \$1,416.66 (INCLUDES DEDUCTION FOR TERRY USHERWOOD REFUND). ALL IN FAVOR. MOTION CARRIED.

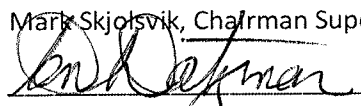
MOTION BENNINGTON, 2ND DONNAY TO ADJOURN AT 8:00PM. ALL IN FAVOR. MOTION CARRIED.



Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township

9-8-2022

Date



Terri Datzman, Clerk, Crooked Lake Township

9-8-2022

Date