

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – December 8, 2022

The meeting was called to order at 6PM and The Pledge of Allegiance was given.

Members present: Jim Thielen, Connie Glass, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman. Member absent: Pat Bennington

Citizens present: David Thompson, Brian Palkovich, Vic Stanchfield

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

Note: The Treasurer, CLVFD, OQR and Road Reports are on the agenda and are reviewed during meeting.

MOTION GLASS, 2ND THIELEN TO ACCEPT 11/10/22 BOARD MINUTES. ALL IN FAVOR. MOTION CARRIED.

MOTION GLASS, 2ND THIELEN TO ACCEPT 11/17/22 BOARD SPECIAL MEETING AND BOARD OF CANVASS MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: November 2022: beginning balance \$211,273.13 + receipts \$33,647.40 – disbursements \$47,549.87 (outstanding checks \$2,875.08) = ending balance \$222,245.74, balances to bank. We received our second Levy payment on December 1st. \$172,411.79 total. This will show on the December receipts next month. General fund \$70,699.39, Road and Bridge \$66,797.45, Fire #34,914.95. I never received a monthly statement from My Store in November, and also now December. On Dec. 5th I called the Bemidji office and after no answer left a message as to who I was and looking for and asked to please be called back. After no return call on December 6th, I called the My Store in Outing and was given the name and number of the general manager. I phoned him on the 6th and explained that we had not received statements for either November or December and he said he would call me back. As of the evening of Dec. 7th, I have not heard back from anyone via email or phone call. The VISA bill paid on November 10th, and mailed on the 11th was not received until December 1st, so we were charged a late fee and interest. I called VISA on the 6th and they credited back the late fee and interest charge. If this happens again due to the mail being so slow, I think we should consider doing an ACH payment after the board meetings. For now, we can leave it as it and keep an eye out.

CLVFD Report: Incidents: fire/accident 1, medical 4. Equipment: The Fire Department started a truck committee to replace 635, a 1993 Chevy Van Rescue Rig, we are working on quotes for a replacement rig and should receive them in time for the January meeting for discussion and approval of the board.

Training: Hose management Training, Enbridge Pipeline meeting, Crosby Fire Dept came down and did some RDC (Rapid Deployment Craft) training.

OQR Report: Incidents: breathing difficulty-1, trauma-1, chest pain-1, false alarm-1 for a total of 4.

Training: some attended Crosby quarterly training, and some Enbridge Safety Training. Connie Pollock was elected new chief effective 1/1/23 and Cindy Thompson was reelected Supply Officer. Remer's equipment needing to be returned to them as EMSRB suggests much liability when not authorized and used by people not under Remer's instruction. Application to OQR from David Polzin approved by unit 12/6/22 and Abbi Smith approved by unit 12/08/22. MOTION SKJOLSVIK, 2ND THIELEN TO APPROVE DAVID POLZINE AND ABBI SMITH TO JOIN OQR PENDING ALL REQUIREMENTS OF TRAINING ARE MET. ALL IN FAVOR. MOTION CARRIED. EMR class hopefully late January with some Remer Ambulance volunteers as well as CLVFD people.

Road and Equipment Report: Clean up after snowfall and general maintenance

MOTION THIELEN, 2ND DONNAY TO APPROVE RESOLUTION 2022-19 ACCEPTING CHAMBER DONATION OF \$6000.00 TO CLVFD FOR EQUIPMENT AND TRAINING. ALL IN FAVOR. MOTION CARRIED.

Chamber Christmas party 12/10/22, they want to pay for food before January meeting. MOTION SKJOLSVIK, 2ND GLASS TO PAY THE PICKLED LOON FOR THE KIDS CHRISTMAS PARTY AND THE EMERGENCY SERVICES FUNDRAISER BETWEEN MEETINGS AT A COST NOT TO EXCEED \$6000.00 TO BE REIMBURSED BY THE CHAMBER. ALL IN FAVOR. MOTION CARRIED.

Board looked at an outline of Supervisor duties to be discussed at January reorganization meeting. Salaries to be discussed as well.

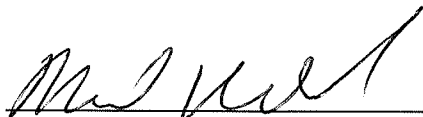
Werner and Thielen looked at CTAS budget information. Will continue to try to prepare a budget.

Supervisor Reports: **DONNAY**-there are sheets of chipboard in the old storage shed, decision made to keep for future use. MOTION DONNAY, 2ND GLASS TO PREPAY TRUGREEN LAWN SERVICE FOR 2023 AT A COST NOT TO EXCEED \$817.00, WHICH IS A SAVINGS OF \$49.95. ALL IN FAVOR. MOTION CARRIED. Gave clerk and chair records and information collected over the last 4 years. **SKJOLSVIK**-Would like to say thank you to Tim Donnay and Pat Bennington for their years on CLT Board. Thanks to this Board, it's been a great year working together. **THIELEN**-will continue to work with Glen Goodwin and Keith Alquist on behalf of Road Ambassadors. Will get ahold of Chad Emery on scheduling a Skywarn Storm Spotter Training class.

Clerk Report: I've updated the in-house charge authorization at Emily Ace and My Store to reflect Board changes. I've updated the Cass County list of Town Board and the MAT list. Will sign CLT up for MAT school for trainings.

MOTION DONNAY, 2ND THIELEN TO AUTHORIZE DECEMBER 2022: REGULAR PAYROLL CHECK #20392-20403, TOTAL \$10,503.43, OUTING QUICK RESPONSE YEAR END PAYROLL CHECK #20404-20413 TOTAL \$9,996.87, CROOKED LAKE FIRE SECOND HALF PAYROLL CHECK #20414-20429 TOTAL \$14,037.19, CLAIMS #19188-19201 CHECK #20430-2045 TOTAL \$28,129.98, ACH396 IRS MONTHLY PAYMENT \$6,918.64, ACH397 PERA MONTHLY PAYMENT \$1,752.45. ALL IN FAVOR. MOTION CARRIED.


MOTION DONNAY, 2ND GLASS TO ADJOURN AT 7:08PM. ALL IN FAVOR. MOTION CARRIED.



Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township

1-12-2023

Date



Terri Datzman, Clerk, Crooked Lake Township

1-12-23

Date