

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – September 8, 2022

The meeting was called to order at 6PM and The Pledge of Allegiance was given.

Members present: Jim Thielen, Connie Glass, Pat Bennington, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: David Thompson, Samantha Croatt, Lloyd Thyen

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.

Note: The Treasurer, CLVFD, OQR and Road Reports are on the agenda and are reviewed during meeting.

MOTION GLASS, 2ND BENNINGTON TO ACCEPT 08/11/22 BOARD MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: August 2022 beginning balance \$287,448.28 + receipts \$144,416.80 – disbursements \$36,798.47 (outstanding checks \$1,515.93) = ending balance \$396,582.54. Balance to the bank. I created a new sub account for the township's Lakes and Shores portion of the RALALA payments to PLM for Roosevelt, Lawrence, Smokey Hollow, and Leavitt lakes. In the past we had separate accounts for each lake, but the invoice I received for this year's surveying and treatment was not separated by lake, just a total of \$5,000.00 for the four lakes. With payroll and general funds claims I was able to use up the balance of the ARPA funds account this month.

CLVFD Report: Incidents: Fire/Accident-6, Medical-12, Equipment- Replaced batteries on 635, Ordered 10 1" wildland fire hoses, Training- 4 Fire Department Water Movement Trainings, 2 search and rescue ATV incident training exercises.

OQR Report: incidents: medical-5, chest pain-1, trauma-2, motor vehicle-2, lift assist-4, fire standby-1, for a total of 12. Training: CRMC Drug and Alcohol Emergencies and Team Building, and some attended CRMC quarterly ed on heart attack scenarios, and 2 Search and Rescue trainings with CLVFD.

Road and Equipment Report: MOTION BENNINGTON, 2ND SKJOLSVIK TO RECIND 08/11/22 MOTION OF "MOTION BENNINGTON, 2ND SKJOLSVIK TO APPROVE 7,000 YARDS OF CLASS #5 TO BE CRUSHED THIS YEAR TO BE PUT DOWN IN 2023." MOTION BENNINGTON, 2ND GLASS TO APPROVE 7,000 YARDS OF CLASS #5, 7000 CUBIC YARDS @ \$10.00 YARD = \$70,000 BY MORITZ EXCAVATING TO BE PUT DOWN IN 2023. ALL IN FAVOR, MOTION CARRIED. Fire extinguishers have been serviced and general maintenance.

Board agrees to allow Croatt Enterprise's request to "carefully" cross through the ballfield to clear cut and haul logs and to repair any damages done. Croatt's will call Bennington with dates to open gate.

Joshua A. Howe, P.E., Assistant County Engineer regarding Longwood Pt. Bridge bids: the winning bidder came in very close to the engineer's estimate! We will proceed with awarding this contract to Houle Excavating at our next board meeting, September 6th. After that we will get the contracts signed/completed. We will be in touch on construction timeframe once the contracts are approved, but with the material shortages the project will likely not start until next summer.

Table discussion on contracting with Erickson Engineering as engineer on the project pending information on getting 2nd quote.

MOTION DONNAY, 2ND THIELEN TO APPROVE RESOLUTION 2022-16 TO RECEIVE DONATION FROM LAHTI TO OQR OF \$200.00 AND FROM EMILY FIRE DEPT. TO CLVFD MAJOR EQUIPMENT FUND OF

\$5000.00 AND FROM CHAMBER REIMBURSE FLASHING THUNDER NEW YEAR'S EVE FIREWORKS OF \$10,554.00. ALL IN FAVOR. MOTION CARRIED.

Skjolsvik will attend Road Ambassador meeting 09/14/22 at 9:30AM.

Supervisor Reports: **DONNAY**-Leftover books from Volunteer Library sale, Datzman will create a poster, books are free when library is open winter hours. Will put on Township website and Facebook. After a month, will try to donate to charities. North side of Townhall needs 1-1/2" rock for rain runoff. MOTION DONNAY, 2ND BENNINGTON TO PURCHASE 18 YARDS 1-1/2" ROCK FROM ANDERSON BROS. AT A COST NOT TO EXCEED \$600. ALL IN FAVOR. MOTION CARRIED. Maintenance Dept. has pavers and will pick up and spread the rock. Good articles in Township Insider Magazine regarding tree cutting regulations, new laws affecting townships and Q and A. Small brown shed was saved to hold hazardous materials. We would need SDS on materials stored. There is an annual date County has pickup in CLT, will post locations these can be dropped off. Township not interested in storing hazardous materials. Brown shed will be offered to public on 1st come, 1st served, they haul away basis. **GLASS**-Help wanted ad ran 3 weeks, one applicant applied. Discussion as to starting wage/experience & hours available. MOTION SKJOLSVIK, 2ND DONNAY TO ALLOW GLASS/BENNINGTON WITH ASSISTANCE FROM N. USHERWOOD SET UP AND HOLD INTERVIEW WITH STARTING WAGE BETWEEN \$21-\$25 PER HOUR AND OFFER THE POSITION IF DEEMED QUALIFIED, FINAL APPROVAL AT NEXT MEETING. ALL IN FAVOR. MOTION CARRIED. **SKJOLSVIK**- Septic System Encroachment License Agreement was signed and will be filed by Swain attorney and copy sent to us. MOTION SKJOLSVIK, 2ND GLASS TO PAY FRESHWATER SCIENTIFIC \$2025 FOR SURVEY OF LAKE WASHBURN FROM LAKES AND SHORES BUDGET. ALL IN FAVOR. MOTION CARRIED. Have seen successful aggressive treatment of AIS Milfoil on Washburn Lake. MOTION SKJOLSVIK, 2ND GLASS TO PAY PLM \$5000 FOR SURVEY OF ROOSEVELT, LAWRENCE, SMOKEY HOLLOW, AND LEVITT LAKES AND TREATMENT OF ROOSEVELT LAKE FROM LAKES AND SHORES BUDGET. ALL IN FAVOR. MOTION CARRIED. **THIELEN**-Will take all laptops to scan for Malware and set up use of printer, calendar accessibility.

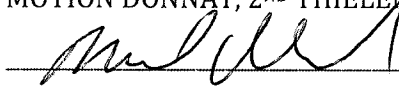
Citizen Report: Lakes and Shores has trailers in various stages of disrepair. No licenses on them. Board decided due to liability that these are not to be driven on public roads. Usherwood to look into repairs or scrapping.

Usherwood has created a Perma Zyme after action report and will forward to Board.

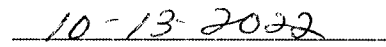
Clerk Report: Received a copy of Cass County Long Range Transportation Plan – Local Agency Outreach Summary.

MOTION GLASS, 2ND DONNAY TO AUTHORIZE AFTER MEETING CLAIM ON 6/16/22, CLAIM #19093 CHECK #20250 FOR \$1,167.36 AND PAYROLL CHECKS #20251-20263 TOTALING \$11,159.25, ACH389 IRS REGULAR PAYMENT \$2,922.05, ACH390 PERA REGULAR PAYMENT \$1,852.92 THESE WILL BE PROCESSED 09/09/22 AND CLAIMS #19094-19120 CHECK #20264-20290 TOTALING \$60,957.84. ALL IN FAVOR. MOTION CARRIED.


MOTION DONNAY, 2ND THIELEN TO ADJOURN AT 7:59PM. ALL IN FAVOR. MOTION CARRIED.



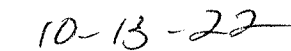
Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township



Date



Terri Datzman, Clerk, Crooked Lake Township



Date