

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – June 9, 2022

The meeting was called to order at 6PM and The Pledge of Allegiance was given.

Members present: Connie Glass, Pat Bennington, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman. Member absent: Jim Thielen.

Citizens present: John Popehn, David Thompson

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.
Note: The Treasurer, CLVFD, OQR and Road Reports are on the agenda and are reviewed during meeting.

MOTION GLASS, 2ND BENNINGTON TO ACCEPT 5/12/22 BOARD MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: May 2022- beginning balance \$270,894.47+ receipts \$30,125.97- disbursements \$41,443.02 (outstanding checks) \$23,256.65= ending balance \$282,945.07, balances to bank. Last week the township received a “past due” notice of completing a Census Bureau survey with a phone number listed to call for assistance. Apparently CLT former treasurer had, earlier this month, used the current authentication code sent to her personal email, as she was still listed as the treasurer in their records, so I was then able to change the information to list me as treasurer and to use the township email address. We ended up doing the survey by phone instead of waiting for a new authentication code to be mailed to the township. The survey asked for the wages for the pay period including March 12, 2022 in regards to elected officials and full and part time employee payroll. After speaking with Mark in regards to the high dollar amount of claims being paid out this month, I am including a copy of this month’s claims list for approval in your report for you all to see before the meeting, normally you wouldn’t be seeing this until reviewing the claims at the end of the meeting and in next month’s disbursement report.

CLVFD Report: Fire Chief, Nick Usherwood: Incidents: fire/accident 5, medical 2. Equipment: 2 “Fire Scene Ahead” signs have been ordered. Training: Vehicle Fire Training. Misc.: We had a fire apparatus hit a personal vehicle; accident report has been started.

OQR Report: Chief Terri Datzman: incidents: motor vehicle accident-1, medical-1, lift assist-2 for a total of 4. No training.

Road and Equipment Report: Calcium Chloride was applied, the grader is being serviced for warranty work, there was minor damage done to the grader which will be taken care of, the initial storm clean-up is complete. A BIG THANKS FOR CLVFD FOR HELPING TO OPEN THE ROADS!

A citizen asked about Road Ambassador responsibilities during Memorial Day storm regarding trees on road. He is a Road Ambassador and had downed trees, luckily Power Company came quickly for downed lines. Datzman to contact Road Ambassador Chair and make sure in the future any citizen or Ambassador contacts Road Supervisor cell phone. Employee was on grader moving trees. CLVFD were out for 5 hours clearing trees and checking most roads. A BIG THANKS FOR CLVFD FOR HELPING TO OPEN THE ROADS!

MOTION BENNINGTON, 2ND DONNAY TO ADOPT RESOLUTION 2022-12, ACCEPTING DONATION FROM OUTING CHAMBER OF \$11,647.50 TO PAY CROSBY COURIER AD AND 7/2/22 FIREWORKS AND OUTING CHAMBER DONATION OF \$12,000.00 TO PAY FOR DUST CONTROL ON SUNSET HILL RD. AND DONATION FROM SANDRA GRANSETH OF \$120.00 FOR OQR. ALL IN FAVOR. MOTION CARRIED.

Will discuss Employee Policy next month when Thielen has a chance to have input. Donnay mentioned Nick Usherwood has some leave and/or benefits he had wanted to discuss. Glass mentioned that can be brought to the Board in the form of an employee review anytime.

Calcium Chloride report: Invoice from Envirotech Services: \$9,436.13
Supervisor time staking & riding truck, postage, mileage 791.81
Total expenses 10,227.94
Payments received from Residents: -8,253.70
Cost to Township 2022 Dust Control: \$1,974.24

Residents mentioned being thankful that the dust control was put down early this year.


Supervisor Reports: **DONNAY**-asked about SAM registration difficulties, Datzman still can't update registration as needing paperwork from when CLT was started. MAT and CCAT offered suggestions. Datzman tried scanning 1st set on minutes found on file, which Marla suggested. Donnay needs it for USDA grant. Citizen donated a free shade for basement window. Thielen researched pickleball equipment. MOTION DONNAY, 2ND SKJOLSVIK TO PURCHASE A PICKLE BALL SET, STORAGE BOX AND PAINT WITH COST NOT TO EXCEED \$500.00. ALL IN FAVOR. MOTION CARRIED. **SKJOLSVIK**-resident asked about a fence at edge of pickleball court to stop balls from going to Cty. Rd. 58, it's felt the vines are a barrier to that **THIELEN**-asked about leaving the ball field open year-round for brush drop-off, it was left open after the storm and residents used it, but contractors are dropping large loads, it'll be expense to dispose of, last year when asked, CLT looked at having a paid person monitor and decided against that. **GLASS**-had clerk sign Gun Club gambling request to Cass County, resident at 1969 Peninsula Rd signed the waiver

Clerk Report: update on easements, still waiting on MN Land Trust questioning items to Gouze's temporary easement, voided check #20090 to Cass County for easements as waiting on Gouze, and temporary ones don't need to be filed. Will cut check when we get last signature. MN Demographic report places us at 561 residents.

Citizen Report: none

MOTION GLASS, 2ND DONNAY TO AUTHORIZE JUNE 2022 PAYROLL: CLVFD PAYROLL CHECK #20092-20110 = \$11,982.38, REGULAR PAYROLL CHECK #20111-20123 = \$9,759.07. CLAIMS #19005-19033, CHECK #20124-20152 = \$182,400.31. ACH382 IRS \$4,386.44 AND ACH383 PERA \$1,561.19. ALL IN FAVOR. MOTION CARRIED.

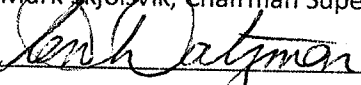
MOTION BENNINGTON, 2ND DONNAY TO ADJOURN AT 7:14PM. ALL IN FAVOR. MOTION CARRIED.



Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township

7-14-2022

Date



Terri Datzman, Clerk, Crooked Lake Township

7-14-22

Date