

Approved Minutes

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – July 8, 2021

The meeting was called to order at 7PM and The Pledge of Allegiance was given.

Members present: Jim Thielen, Connie Glass, Pat Bennington, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: David Thompson, Julie Stanton

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted.
Note: The Treasurer, CLVFD, OQR and Road Reports are now on agenda and are reviewed during meeting.

MOTION GLASS, 2ND BENNINGTON TO ACCEPT 6/10/21 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Beginning Balance \$272,749.49 + Receipts \$173,923.74 - Disbursements \$72,757.22 (Outstanding checks \$3,552.46) = Ending Balance \$377,468.47, balances to bank. First levy payment was received on June 21st for General Fund \$52,419.35, Roads & Bridges \$69,012.21, and Fire Dept \$36,080.84 for a total of \$157,512.40. Second Levy payment was received on July 2nd for General Fund \$24,095.62, Roads & Bridge \$31,722.86, and Fire Dept \$16,262.63, Penalty and Interest \$245.34 for a total of \$72,326.45. This payment also includes amounts for back taxes and will be shown in the receipts for July in next month's report.

CLVFD Report: Fire Chief, Nick Usherwood: incidents - Fire/Accident 5, Medical 4, Equipment: 631 had to go to Brainerd for an overheating issue. Training: Pump and drafting drills. David Thompson is doing a nice job on growler.

OQR Report: Chief, Terri Datzman: calls: Medical – 3, MV accident – 1, fire standby – 2 for a total of 6.

Homeowner on Fehrs Rd. reportedly put dust control chemical on township road. Glass to draft a letter asking what was put down. Our policy is that in the future, request to put down any chemical on township roads MUST have prior approval from both Road Supervisors. Due to environmental reasons, no unauthorized dust control chemical is allowed. ATV Club does Sunset Hill through the township, as it is a grant-in-aid trail.

Resident on Fehrs Rd. around 5689-5693 is asking for the road to be moved 20-30ft. back from current location. This new area is possibly through a wetland. Supervisors to individually look at the location and will be discussed August meeting.

Resident on Aster Tr. called regarding a "Road Ending in Lake" that has some person's items on it. Supervisors to individually go out and inspect. Bennington to contact resident.

Road and Equipment Report: The new grader has arrived and put together and ready to go, ditches have been mowed, 2 "slow down / entering residential area" ATV signs have been put up on Woods Bay Dr., Calcium chloride is done, Eastburn Road update- Bennington contacted homeowner regarding trees in ROW, homeowner reacted angrily, stated they mowed this area. Donnay requested that all equipment attachments are listed by N. Usherwood for MATIT.

Employee Policy revision regarding overtime wage be paid to part time employees that are asked to work Clean-up Day. Glass suggested "For any special events or under special circumstances, additional pay per hour can be given to any part time employee with the approval of two Supervisors." Donnay suggested it read "... additional pay up to time and a half..." Glass to bring new language to August meeting.

Township received certified letter from Mr. Spurgin attorney having filed in conciliation court. Skjolsvik will bring all documentation to MATIT attorney, all correspondence should be directed there.

MOTION DONNAY, 2nd THIELEN TO ADOPT RESOLUTION 2021-11 ACCEPTING ANONYMOUS DONATION FROM INDIVIDUAL OF \$500.00 TO OQR, FROM LAKE WASHBURN LAKE ASSOC. \$200 TO CLVFD AND \$200 TO OQR, AND FROM CHAMEER \$531 TO REIMBURSE FOR SUMMER FUN GUIDE AD IN NORTHLAND PRESS. ALL IN FAVOR. MOTION CARRIED.

Cost to rent 3 rugs at Townhall has been \$1400 per year. MOTION DONNAY, 2ND GLASS TO DISCONTINUE RUG SERVICE WITH ARAMARK, AND PURCHASE 3 RUGS AT A COST NOT TO EXCEED \$400.00. ALL IN FAVOR. MOTION CARRIED.

Discussion on 5-10 year Township Budget with strong need to replace storage building, and replace maintenance equipment. Township needed to replace storm sirens as they no longer tied to County warning system, build a sand/salt storage building, replaced canister station shed, purchased a grader on lease agreement, paying to replace Longwood Pt. bridge. Donnay looked into cost of cold storage building and asked Cass County effect on tax levy.

The 2020 levies approved last year for collection in 2021 were: General Revenue \$127,000.00, Road and Bridge \$167,200.00 and Fire Fund \$87,400.00 for a total of \$381,600. Board to revise recommendation at Annual Township meeting the following levies for 2021 to be collected in 2022 would be: General Revenue \$177,000.00, Road and Bridge \$167,200.00 and Fire Fund \$87,400.00, for a total of \$431,600.00.

It was recommended that Township cleaner would spray for mosquitos for Annual Meeting 7/27/21.


Supervisor Reports: **BENNINGTON**-Cost of "slow-down" signs for pedestrians were higher than expected due to needing larger size. MOTION BENNINGTON, 2ND GLASS TO INCREASE AMOUNT FOR SLOW-DOWN SIGNS FROM \$1500. AUTHORIZED 6/10/21 MEETING TO \$2500. ALL IN FAVOR. MOTION CARRIED. **DONNAY**-Salt storage building was still expanding after being reinforced. Company has offered to add concrete reinforcement that CLT had authorized to pay for 6/10/21. MOTION DONNAY, 2ND BENNINGTON TO INSTEAD, ORDER A CONCRETE APRON BE POURED IN FRONT OF SALT STORAGE BUILDING AND FILL SPACE NEXT TO IT AT A COST NOT TO EXCEED \$2500.00. ALL IN FAVOR. MOTION CARRIED. **GLASS**-submitted a dust control report: TriMark Industrial: 12,502.30 gallons @ .9579 = \$11,975.97 + Cost of Staking roads/including mileage: \$498.96 + Driving with Truck/Spraying: \$210.00 + Postage for mailing (approx.): \$20.35 = Sub Total: \$12,705.28. Collected From Residents of CLT: \$12,654.25 = 2021 Cost to Township: \$ 51.03. Will get costs for Clean-up Day Report by August meeting and consider adding ballfield exit for traffic flow. NOTE: Glass does an excellent job at both dust control and Clean-up Day organizing! **SKJOLSVIK**-remarked that Town Park looks great! CLT Lakes and Shores planting at Park will be added to a tour. Focus on "get the lead out" fishing tackle initiative will be highlighted at Corn Feed table. MOTION SKJOLSVIK, 2ND GLASS TO ALLOW LAKES AND SHORES TO SPEND UP TO \$500. OUT OF AIS FUND TO PROMOTE "GET THE LEAD OUT" AT CORN FEED TABLE. ALL IN FAVOR. MOTION CARRIED. **THIELEN**-Small canister station shed has been delivered, still needs electrical, insulation and interior walls, hoping price drops, maintenance to take down old one and put new one in place. Taken training on managing township website, all changes can be sent to Thielen's email.

Clerk Report: application has been made for ARPA funds

Citizen Report: citizen mentioned ATV speed on Woods Bay Dr. Asked for speed limit signs, engineer recommended speed signs come down if CLT doesn't enforce. Homeowner can place a sign out of ROW nicely asking people to slow down. Speed limit is 30MPH, can call Cass County Sheriff to enforce. Dust control spread same every year, needs rain to activate and spread toward edges, haven't gotten enough this year.

MOTION GLASS, 2ND BENNINGTON TO AUTHORIZE JULY PAYROLL CHECK NUMBERS 19619-19632 TOTAL \$11,766.98, CLAIMS NUMBERS 18703-18742. CHECK NUMBERS 19633-19672 TOTAL \$95,776.32. ACH356 IRS MONTHLY PAYMENT \$2,739.01, ACH357 PERA MONTHLY PAYMENT \$1,801.02, ACH358 MN STATE TAX 2ND QUARTER PAYMENT \$676.06. ALL IN FAVOR. MOTION CARRIED.

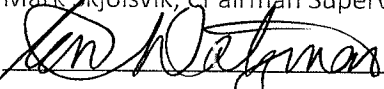
MOTION DONNAY, 2ND THIELEN TO ADJOURN AT 9:03PM. ALL IN FAVOR. MOTION CARRIED.



Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township

8-12-2021

Date



Terri Datzman, Clerk, Crooked Lake Township

8-12-21

Date