

(Approved Minutes)

CROOKED LAKE TOWN BOARD MONTHLY MEETING MINUTES – February 11, 2021

The meeting was called to order at 7PM and The Pledge of Allegiance was given.

Members present: Jim Thielen, Pat Bennington, Connie Glass, Mark Skjolsvik, Tim Donnay, LeAnn Werner, and Terri Datzman.

Citizens present: Brian Palkovich. Present on conference call: Keith Alquist, Sue Townsend

Note: Meeting is being recorded and retained by the Clerk for preparation of minutes and will be deleted. Note: The Treasurer, CLVFD, OQR and Road Reports are now on agenda and are reviewed during meeting.

MOTION DONNAY, 2<sup>ND</sup> BENNINGTON TO ACCEPT 1/14/21 MINUTES. ALL IN FAVOR. MOTION CARRIED.

Treasurer Report: Beginning balance \$346,892.45 + receipts \$46,027.59 – disbursements \$64,116.86 (outstanding checks \$9,268.12) = ending balance \$338,071.30 balances to bank. Year-end W2's and 1099 completed and mailed, year-end PERA exclusion report completed and filed. Visa card limit increased to \$10,000.00. VISA points for first card, trying to redeem. If CLT wants a cashback no annual fee card, Skjolsvik to decide to change. MN Department of Labor and Industry Employee notice forms are included with payroll. Werner has put 2019 and 2020 receipts and disbursements into CTAS budget program, Skjolsvik can review and decide how detailed of a budget we want.

CLVFD Report: Fire Chief, Nick Usherwood: Incidents - Fire/Accident-2, Medical-6. Equipment - SCBA have been ordered, \$76,000 for 15 years lease term. Training - We are back on schedule for meetings and training. Contract with Beulah for fire services. MOTION GLASS, 2<sup>ND</sup> BENNINGTON TO ENTER INTO A CONTRACT FOR FIRE SERVICES WITH BEULAH TOWNSHIP. ALL IN FAVOR. MOTION CARRIED. We have 2 new Firefighters started their FF1 & FF2 training: Jason Roos and Dan Lang. Discussion on including OQR in fire pension, having funds to cover. MOTION BENNINGTON, 2<sup>ND</sup> SKJOLSVIK TO ACCEPT THE CLVFD RELIEF ASSOC AMENDED BY-LAWS TO ACCEPT OQR TO CROOKED LAKE FIREFIGHTERS RELIEF ASSOC. ALL IN FAVOR. MOTION CARRIED. Village Inn to reopen, CLT acknowledges CLVFD application for gambling there.

OQR Report: Chief Terri Datzman: training – Gene Wempner, Remer Ambulance, Pediatric Emergencies. Calls – medical-1, difficulty breathing-3, chest pain-1, motor vehicle accident-1 for a total of 6. Received Lucas CPR compression machine at \$9869.00, donation by Chamber in October was \$15,000. MOTION DONNAY, 2<sup>ND</sup> BENNINGTON TO APPLY \$5131 TO FUTURE OQR MEDICAL EQUIPMENT COSTS. ALL IN FAVOR. MOTION CARRIED. This was approved by the Chamber on emails this week.

MOTION SKJOLSVIK, 2<sup>ND</sup> DONNAY TO CHANGE THE NAME FROM CROOKED LAKE TOWNSHIP (CLT) AIS COMMITTEE TO CROOKED LAKE TOWNSHIP (CLT) LAKES AND SHORES COMMITTEE. ALL IN FAVOR. MOTION CARRIED.

Road and Equipment Report: Getting equipment ready for spring.

Regarding purchase of grader on government lease. As long as it is an "annual lease", board may authorize purchase. N. Usherwood got prices on 2 John Deere graders and a Cat. The 672GP John Deere motor grader will fit all current attachments we have and is best price. Discussed 7 yr. lease and 4 or 7 year added warranty. Many opinions on best warranty. MOTION BENNINGTON, 2<sup>ND</sup> GLASS TO ACCEPT LEASE OF A JOHN DEERE 672GP MOTOR GRADER ON A 7 YEAR LEASE AT A COST PER YEAR OF \$42040.43 WITH UP TO A 7 YEAR WARRANTY SO THAT THE PRICE IS NOT TO EXCEED \$45,000. ALL IN FAVOR. MOTION CARRIED.

Discussion on holding Annual Meeting while still under Covid with residents uncomfortable about meeting in person yet or unable to use technology to participate. Voting very cumbersome through conference call. MAT training recommends electors recess to a later date. Board encourages township electors start meeting as stipulated by minutes 2020 meeting, but immediately vote to recess to July 27, 2021 at Emergency Services building at 7PM.

MOTION GLASS, 2<sup>ND</sup> DONNAY TO CONTRIBUTE \$250.00 EACH TO: THE CASS COUNTY HISTORICAL SOCIETY, EMILY FOOD SHELF AND THE CASS COUNTY FAIR. ALL IN FAVOR. MOTION CARRIED. Check to Emily Food shelf included in tonight's warrants as they may get matching funds in February.

Supervisor Reports: DONNAY- Felt GoGreen didn't live up to contract. MOTION DONNAY, 2<sup>ND</sup> GLASS TO ACCEPT TRU GREENS LAWN SERVICE AGREEMENT AT A COST NOT TO EXCEED \$700 FOR 2021. ALL IN FAVOR. MOTION CARRIED. Docks in need of maintenance. MOTION DONNAY, 2<sup>ND</sup> BENNINGTON TO HAVE LAND O LAKES MARINE REPAIR THE ROOSEVELT DOCKS FOR A COST NOT EXCEED \$2500. ALL IN FAVOR. MOTION CARRIED. GLASS-Perry May ordered signs through ATV club for CLT to slow ATV traffic. Discussion as to Calcium Chloride on all roads (which reduces maintenance costs) and whether to add to levy. Board is interested in offering Calcium Chloride application, will run an ad in Northland Press and Press Citizen once costs are calculated. Interested residents may call (218)838-1619/email [connieglass@crosslake.net](mailto:connieglass@crosslake.net) SKJOLSVIK- participated in Emergency Management conference call, gave board updates mostly related to Covid vaccine, screenings, no Skywarn classes 2021. Road Ambassador to update list of contacts. THIELEN-has been trained on canister station bag program and did online training for new officers by MAT.

Clerk Report: CLT will let Beulah hold their annual mtg 3/9/21 and ask Bob Nagle to clean townhall afterward for CLT Annual Meeting

#### BOARD OF AUDIT


Members present: Mark Skjolsvik, Connie Glass, Pat Bennington, Tim Donnay, Jim Thielen, LeAnn Werner, and Terri Datzman.

A random number of receipt and disbursement transactions were cross-checked between Treasurer books and Clerk books. MOTION GLASS, 2<sup>ND</sup> BENNINGTON TO ACCEPT THAT THE TOWN BOARD SUPERVISORS REVIEWED DISBURSEMENTS AND RECEIPTS, AND TREASURER REGISTER MATCHED CLERK REGISTER. NO DISCREPANCIES WERE NOTED. ALL IN FAVOR. MOTION CARRIED.

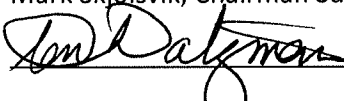
The 2020 levies approved last year for collection in 2021 were: General Revenue \$127,000.00, Road and Bridge \$167,200.00 and Fire Fund \$87,400.00 for a total of \$381,600. Board to recommend at annual township meeting the following levies for 2021 to be collected in 2022 would be: General Revenue \$146,080.00, Road and Bridge \$167,200.00 and Fire Fund \$87,400.00, for a total of \$400,680.00.

MOTION GLASS, 2<sup>ND</sup> DONNAY TO AUTHORIZE 2/10/21 PAYROLL CHECK NUMBERS 19410-19423 \$6,619.46, FEBRUARY CLAIM NUMBERS 18575-18600 CHECK NUMBERS 19408-19409, 19424-19447 TOTAL \$30,155.30 AND ACH344 IRS MONTHLY PAYMENT \$1,632.54, ACH334 PERA MONTHLY PAYMENT \$1,018.41. ALL IN FAVOR. MOTION CARRIED.

MOTION BENNINGTON, 2<sup>ND</sup> SKJOLSVIK TO ADJOURN AT 9:33PM. ALL IN FAVOR. MOTION CARRIED.

  
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Mark Skjolsvik, Chairman Supervisor, Crooked Lake Township

3-11-2021  
Date

  
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Terri Datzman, Clerk, Crooked Lake Township

3-11-21  
Date